



Malabar Regional Co-operative Milk Producers' Union Limited
Central Products Dairy, Naduvattom, Beypore, Kozhikode 673015, Kerala,

Ph: 0495 2414117

www.malabarmilma.com; E-mail: cpdkkd@malabarmilma.coop

No.1/ CPD/PUR/GHEE/2025-26

TENDER DOCUMENT FOR THE SUPPLY OF IML PP POLYMER 5 ltr JAR
FOR GHEE



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10-02-2026

TENDER NOTICE FOR SUPPLY OF IML PP POLYMER 5 ltr JAR FOR GHEE

Bids are invited through e-tender (www.etenders.kerala.gov.in) from bonafide manufacturers for supply of IML PP POLYMER 5 ltr JAR FOR GHEE for one year period. e-tender Help Desk No – 0471-2577088, 0471-2577188. The supply of item listed below would be on annual rate contract basis.

SUPPLY OF IML PP POLYMER 5 LTR JAR FOR GHEE

Tender form & Schedule containing specifications and terms & conditions governing the contract is uploaded in e-tender website (www.etenders.kerala.gov.in) interested Bidders shall see the details from the above web sites. The offers given must be based on the Schedule containing specifications (available in the web site).

- | | |
|--------------------------------|--|
| a. Estimated cost | : Rs.25 Lakhs |
| b. Tender download | : Can be downloaded from the Website
www.etenders.kerala.gov.in |
| c. EMD | : Rs. 50,000 (as NEFT transaction) |
| d. Cost of tender form | : Rs. 2500 (as NEFT transaction) |
| e. Documents publish date | : 12.02.2026 |
| f. Bid submission closing date | : 04.03.2026 ,14.00 hrs. |
| g. Bid opening | : 05.03.2026 , 14.00 hrs |
| h. Bid validity | : 3 months |
| i. E-Tender ID | : 2026_KCMMF_833730 |

The rates quoted and uploaded should be of “all inclusive”.

1. Scope

The approximate quantity of the item required for one years:

Approximate Quantity required : 30000 Nos

2. Specification :

IML PP POLYMER 5 LTR JAR FOR GHEE : Preprinted PP containers of] 202 X 202 X 238 mm size of Poly Propylene co polymer (Food Grade) weighing not less than 205 gms+/- 2 gm with 63 gm + 1 gm PP Red Milma printed cap with handle weighing 9 gms. The IML jars shall be printed with the Art work provided by the Central Products Dairy Naduvattom.

(Successful bidder shall contact Central Products Dairy Naduvattom for correct dimension before executing the work order)

3. Validity : The offer should be valid for a period of three months from the date of opening of Tenders. On acceptance of the offer, it should be for the entire supply which will be distributed throughout the period of one year **and on mutual agreement by both parties it can be extended for a period of one more year.**

4. Price Basis : The Bidder shall quote their rates in the standard BOQ provided indicating the breakup details. The quoted rate shall be inclusive of all applicable taxes,duties,packing and forwarding ,Freight and insurance. The bidder shall quote price for a single IML PP POLYMER 5 LTR JAR FOR GHEE . The supply area is CPD Naduvattom,Kozhikode. The item wise rate evaluation will be conducted and the work order will be given to the parties quoted the lowest rate for the particular item.

5. Payment : Payment will be made by the respective Consignees on receipt of the articles in good condition and according to the specification.

6. E.M.D : Rs. 50000/- (Rupees fifty thousand only) must be sent by

NEFT while submitting your Bid through e-tender site as specified in the e-tender.

7. Security Deposit : Rs. 50000/- (Rupees fifty thousand only).
The successful bidder shall deposit the Security deposit within two weeks' time once the contract is finalized. The EMD of the successful Tenderer will also be retained towards security deposit. The Security Deposit of successful Tenderer will be refunded only on successful completion of the contract, provided it is not adjusted towards the amounts due to the Company/ forfeited by the Company. Any amount due to the Company shall be recoverable from the Security Deposit and the decision of Dairy in this regard will be final and binding on the successful tenderers. Alternatively the supplier shall provide a Bank Guarantee of a nationalized reputed bank for equivalent amount having one year validity. **If the Successful bidder is not remitting the Security deposit in stipulated time limit the bid will be cancelled and the EMD amount will be forfeited without further notice and will be blacklisted.**
8. Tender fee : Rs 2500/- (Rupees two thousand five hundred only) inclusive of all taxes. The bidder must sent the same on line while submitting your Bid through e-tender site.
9. Lead time for supply : 20 days for invoicing the consignment
10. ARTWORK ; The IML Jars shall be printed with the artwork provided by Central Products Dairy, Naduvattom.

The cost of cylinders'/printing accessories required as per the label will be borne by the supplier, and no refund will be entertained under any claim raised for the same during the contract period.

If the change in shape from the existing shape is intimated while placing the order for the contract, the cost of Mould/die, cylinders etc needed at the first phase of operation of the contract ie the expenses incurred for this purpose while commencing the contract has to be borne by the Bidder. The payment of charges for Mould/Die, cylinder etc take place only if the change in the shape of the item happens in between the contract period.

The Ancillary Unit (i/c) reserves the right to accept or reject tenders with or without assigning any reason.

03.02.2026

Ancillary Unit (i/c)

KOZHIKODE

Terms & Conditions for e-Procurement

This tender is an e-tender and is being published online for supply of OF IML PP POLYMER 5 LTR JAR FOR GHEE . The tender is invited in two-cover system from the registered and eligible firms through e-procurement portal of Government of Kerala (<https://www.etenders.kerala.gov.in>). Prospective bidders willing to participate in this tender shall necessarily register themselves with above mentioned e- procurement portal. The tender time line is available in the critical date section of this tender published in www.etenders.kerala.gov.in.

a. Online Bidder registration process:

Bidders should have a Class II or above Digital Signature Certificate (DSC) to be procured from any Registration Authorities (RA) under the Certifying Agency of India. Details of RAs will be available on www.cca.gov.in. Once, the DSC is obtained, bidders have to register on www.etenders.kerala.gov.in website for participating in this tender. Website registration is a one-time process without any registration fees. However, bidders have to procure DSC at their own cost. Bidders may contact e-Procurement support desk of Kerala State IT Mission over telephone at 0471- 2577088, 2577188, 2577388 or 0484 – 2336006, 2332262 - through email:

etendershelp@kerala.gov.in for assistance in this regard.

b. Online Tender Process: The tender process shall consist of the following stages:

i. Downloading of tender document:

Tender document will be available for free download on www.etenders.kerala.gov.in. However, tender document fees shall be payable at the time of bid submission as stipulated in this tender document.

ii. Publishing of Corrigendum:

All corrigenda shall be published on www.etenders.kerala.gov.in and shall not be available elsewhere.

iii. Bid submission:

Bidders have to submit their bids along with supporting documents to support their

eligibility, as required in this tender document on www.etenders.kerala.gov.in. No manual submission of bid is allowed and manual bids shall not be accepted under any circumstances.

iv. Opening of Technical Bid and Bidder short-listing:

The technical bids will be opened, evaluated and short listed as per the eligibility and technical qualifications. All documents in support of technical qualifications shall be submitted (online). Failure to submit the documents online will attract disqualification. Bids short listed by this process will be taken up for opening the financial bid.

v. **Opening of Financial Bids:** Bids of the qualified bidder's shall only be considered for opening and evaluation of the financial bid on the date and time mentioned in critical date's section.

c. Documents Comprising Bid:

i. The First Stage (Pre-Qualification or Technical Cover based on 1 cover or 2 cover tender system):

Pre-Qualification or technical proposal shall contain the scanned copies of the documents mentioned under Terms and Conditions, clause 3, which every bidder has to upload. The department doesn't take any responsibility for any technical snag or failure that has taken place during document upload.

ii. The Second Stage (Financial Cover or as per tender cover system):

The Bidder shall complete the Price bid as per format given for download along with this tender.

Note: The blank price bid should be downloaded and saved on bidder's computer without changing file-name otherwise price bid will not get uploaded. The bidder should fill in the details in the same file and upload the same back to the website.

d. Tender Document Fees and Earnest Money Deposit (EMD)

The Bidder shall pay, a tender document fee and Earnest Money Deposit or Bid Security. The Bid security is required to protect the purchaser against risk of Bidder's conduct, which would warrant the forfeiture of security.

Online Payment modes: The tender document fees and EMD can be paid in the following manner through e-Payment facility provided by the e-Procurement system:

1. State Bank of India (SBI) Internet Banking: If a bidder has a SBI internet banking account, then, during the online bid submission process, bidder shall select SBI option and then select Internet banking option. The e-Procurement system will re-direct the bidder to

SBI's internet banking page where he can enter his internet banking credentials and transfer the tender document and EMD amount.

- 2. National Electronic Fund Transfer (NEFT):** If a bidder holds bank account in a different bank, then, during the online bid submission process, bidder shall select NEFT option. An online remittance form would be generated, which the bidder can use for transferring amount through NEFT either by using internet banking of his bank or visiting nearest branch of his bank. After obtaining the successful transaction receipt no., the bidder has to update the same in e- Procurement system for completing the process of bid submission. Bidder should only use the details given in the Remittance form for making a NEFT payment otherwise payment would result in failure in e-Procurement system.
- 3. RTGS Payment:** Payment through RTGS is made effective through the web portal of etenders.kerala.gov.in. Bidders can opt for payment of EMD and tender fees through RTGS mode also. As NEFT payment status confirmation is not received by e-Procurement system on a real-time basis, bidders are advised to exercise NEFT mode of payment option at least 48 hours prior to the last date and time of bid submission to avoid any payment issues. NEFT payment should be done according to following guidelines:
 - i. Single transaction for remitting Tender document fee and EMD:** Bidder should ensure that tender document fees and EMD are remitted as one single transaction.
 - ii. Account number as per Remittance Form only:** Account no. entered during NEFT/RTGS remittance at any bank counter or during adding beneficiary account in Internet banking site should be the same as it appears in the remittance form generated for that particular bid by the e-Procurement system. Bidder should ensure that tender document fees and EMD are remitted only to the account number given in the Remittance form provided by e-Procurement system for that particular tender. Bidders must ensure that the banker inputs the Account Number (which is case sensitive) as displayed in the Remittance form. No additional information like bidder name, company name, etc. should be entered in the account no. column along with account no. for NEFT remittance.
 - iii. Remittance Not Allowed:** Account to Account transfers, State Bank Group Transfers (GRPT) or Cash payments are not allowed and are treated as invalid mode of payments. Bidder must ensure that the banker does NEFT/RTGS transaction only irrespective of the amount.
 - iv. Amount as per Remittance form:** Bidder should ensure that the amount being

remitted is neither less nor higher than the amount shown in remittance form.

v. **UTR Number:** Bidders should ensure that the remittance confirmation (UTR number) received after NEFT transfer should be updated as it is, in the e-Procurement system for tracking the payment.

vi. **One Remittance Form per Bidder and per Bid:** The remittance form provided by e-Procurement system shall be valid for that particular bidder and bid and should not be re-used for any other tender or bid or by any other bidder.

Any transaction charges levied while using any of the above modes of online payment has be borne by the bidder. The supplier/contractor's bid will be evaluated only if payment status against bidder is showing "Success" during bid opening.

e. SUBMISSION PROCESS:

For submission of bids, all interested bidders have to register online as explained above in this document. After registration, bidders shall submit their Technical bid and financial bid online on www.etenders.kerala.gov.in along with online payment of tender document fees and EMD. For page by page instructions on bid submission process, please visit www.etenders.kerala.gov.in and click "Bidders Manual Kit" link on the home page.

It is necessary to click on "Freeze bid" link/ icon to complete the process of bid submission otherwise the bid will not get submitted online and the same shall not be available for viewing/ opening during bid opening process.

TERMS & CONDITIONS

1. Bid Security (Earnest Money Deposit):

- a. The Bidder shall furnish, as part of its bid, bid security for the amount as specified in the invitation for bid through **ONLINE NEFT TRANSACTION as indicated in the E-tender notice.**
- b. The bid security is required to protect the Central Products Dairy, Naduvattom against the risk of Bidder's conduct, which would warrant the security's forfeiture.
- c. The bid securities of the unsuccessful bidders shall be refunded as promptly as possible, but not later than 30 days after the expiry of the period of bid validity as prescribed in these documents through **ONLINE NEFT TRANSACTION.**
- d. No interest shall be paid by Central Products Dairy, Naduvattom on the bid security furnished by the bidder.
- e. The bid security may be forfeited if a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or in the case of successful

Bidder, if the Bidder fails:

- I. To sign the contract
- II. To furnish performance security

2. Eligibility Criteria:

- a. To be eligible for the award of Contract, bidders shall provide satisfactory evidence to the Central Products Dairy Naduvattom regarding their eligibility, capacity and adequacy of resources to carry out the Contract effectively.
- b. The bidder should be manufacturer of IML PP POLYMER 5 LTR JAR FOR GHEE for dairies / food processing industry for the last two years.

3. Documents

The documentary evidence of the Bidder's qualifications to perform the Contract if its bid is accepted shall be established to the satisfaction of Central Products Dairy, Naduvattom. To this end, all bids submitted shall include the following information.

- a. Copies of original documents defining the constitution or legal status, place of registration and principal place of business of the company or firm or partnership etc.
- b. Copy of latest Income tax clearance certificate and PAN card.
- c. The bidder should be manufacturer of IML PP POLYMER 5 LTR JAR FOR GHEE for dairies / food processing industry for the last two years. Proof of the same shall be uploaded along with submission of tender.
- d. The bidder should also attach this tender document with his/her offer after signing at the bottom of each page as a token of acceptance of the terms and conditions and specification.

4. Pricing:

The price should be for a IML PP POLYMER 5 LTR JAR FOR GHEE inclusive of GST and all.

5. Schedule of Quantities and rates

- a. The rate quoted shall be inclusive of all applicable taxes, duties, packing, forwarding and transportation charges. The cost of IML PP POLYMER 5 LTR JAR FOR GHEE shall include initial art work development charges. Modification in art work in later stages will be paid extra.
- b. In case of any changes in tax imposed by statutory authorities, taxes in force at the time of delivery shall be applicable.
- c. Quantities indicated in the schedule are only tentative and may vary to +/- side.

6. Validity

The offer should remain valid for acceptance for a period of 3 months from the date of opening of bids.

7. Packing

IML PP POLYMER 5 LTR JAR shall be packed in separate sturdy cartons or boxes to avoid mixing, with protective material to prevent damage during shifting & transit.

8. Delivery

Supply of products will have to be made within 15 days from the date of placement of the orders to Central Products Dairy, Naduvattom, Beypore, Kozhikode, Kerala

9. Sample Inspection

Sample of the item can be inspected at the Store Section of Central Products Dairy during office hours.

10. Rejection

If the Consignment supplied by the supplier is found to be of sub-standard quality, the consignment is liable to be rejected or shall attract levy / suitable penalty as deemed it by the consignee.

11. Firms black listed in Kerala state or other state cannot participate in the tender.
12. The rates should be for delivery for at specified area in the tender.
13. The non-availability of raw materials, price hike of raw materials, transportation problems etc. will not be accepted as reasons for non-supply or late supply
14. The rates should be quoted in Indian currency, and payment will be made in Indian Currency only.
15. The Ancillary Unit (i/c), Central Products Dairy, Naduvattom reserves all rights to cancel the tender without assigning any reason thereof.
16. The only jurisdiction for any dispute regarding this purchase will be in Kozhikode District, Kerala.
17. The photocopies of the documents produced along with the tender should be self-attested by the responsible officer under official seal.
18. If any of the tender opening dates is declared a holiday (local or general), the opening will be on the next working day at the same time.
19. The non-availability of raw materials, price hike of raw materials, transportation problems etc. will not be accepted as reasons for non-supply or late supply.
20. The rates should be quoted in Indian currency, and payment will be made in Indian Currency only.
21. The Ancillary Unit (i/c), Central Products Dairy, Naduvattom, reserves all rights to

cancel the tender without assigning any reason.

22. The only jurisdiction for any dispute regarding this purchase will be in Kozhikode District, Kerala.
23. The photocopies of the documents produced along with the tender should be self-attested by the responsible officer under an official seal.
24. The supplies should be affected only by the original bidder, and they should also furnish the invoice.
25. **SUBMISSION OF BILLS:**

Bills in triplicate stating therein our Purchase order reference along with necessary copies of dispatch documents are to be sent to respective dairies. The payment shall be made to you by RTGS/NEFT according to the terms of payment mentioned in the purchase order.

SUBMISSION OF TENDER

- a. Tenders are to be submitted online only through the e-Procurement portal of Government of Kerala www.etenders.kerala.gov.in.
- b. Price bid in the prescribed form available as BOQ (Bill of Quantities) in the website www.etenders.kerala.gov.in.
- c. The tenderer should duly sign with seal on all the pages of the tender documents before scanning and uploading.
- d. Bidder should have their own manufacturing unit. The documents including license obtained from any state government authority, photos of unit etc. shall be uploaded. The tender submitted without all necessary documents will be considered as incomplete and subjected for rejection during technical evaluation.
- e. Tenderer alone will be responsible for submission of defective tenders and such tenders are liable to be summarily rejected.
- f. The tenders will be evaluated based on the total all-inclusive firm price quoted for the items taken separately in BOQ
- g. Opening of Tenders: - The online tenders will be opened on the date and time of opening, as notified.
- h. Unless accepted in writing, the conditions of the tender document will be valid and no extension of time for submission of tenders will be granted on any account.
- i. If there is any jurisdiction regarding **this tender, the court situated in Kozhikode City alone will have jurisdiction with regard to the Contract.**
- j. The language of the tender should be English and the corrections, if any, should be attested under seal with full signature.

- k. Central Products Dairy, Naduvattom, Beypore will not be responsible for any kind of online delay.
- l. Only the authorized signatory should submit the tender.
- m. At any time prior to the deadline for the submission of tenders, Central Products Dairy, Naduvattom, Beypore may, for any reason, whether at its own initiative or in response to a clarifications requested by any prospective tenderer, may modify the tender documents by amendments and in such an event, it shall be binding on all tenderers who have submitted the tenders online.
- n. Amendments if any will be brought to the notice through the online website www.etenders.kerala.gov.in or www.malabarmilma.com to all prospective tenderers, and that will be binding on them.
- o. Purchase order shall be issued on lowest responsive bidder.
- p. Payment of taxes and other applicable Government levies will be made according to the rules and regulations as existing on the date of the payment.
- q. Payment will be made only for the actual quantity executed.

26. Payment terms:

- i. The 90 % bill value shall be paid upon receiving the material at destination in good condition and as per specifications.
- ii. Balance 10 % will be released after satisfactory consumption/usage of the material.

27. Liquidated Damages:

If the supplier fails to deliver any or all of the goods or perform the contract within the time period specified in the contract, Central Products Dairy, Naduvattom shall without prejudice to its other remedies under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to

- 5 % of the unexecuted contract value for each week of delay. The total amount so deducted shall not exceed 10% of the contract value, once the maximum is reached, we may consider the termination of the contract.
- Any incidental taxes and levies on account of delay in performance of the contract by the supplier shall be at his account.

28. Guarantee:

The supplier shall guarantee to rectify / replace the defective materials at the time of receipt due to use of substandard packing and forwarding at his own cost.

GENERAL TERMS & CONDITIONS

Apart from the general terms and conditions given below, this Purchase Order shall be subject to the general terms and conditions as stipulated in our enquiry/tender against which this Purchase Order is placed.

1. Insurance:

You shall have to arrange all transit risk insurance, warehouse to warehouse basis including storage risk coverage for a period of 3 months from the date of arrival of goods at destination for the items to be supplied by you. In cases where the purchase order is placed on free delivery at site basis, no insurance premium will be paid by us. However, in such cases also, all transit risk insurance policy must be obtained to safeguard your own interest and to protect the material against transit hazards.

2. Delivery:

The stipulated delivery time given in the Purchase Order is the essence of this contract. You must therefore, strictly adhere to the delivery schedule mentioned in the Order.

3. Demurrage:

You shall bear and reimburse to us full demurrage if any, paid by reason of delay on your part in forwarding the original dispatch documents at the destination mentioned in the Purchase Order.

4. Rejection:

We reserve the right to reject the goods either in part or full if at the time of delivery, it is noticed that the goods supplied do not conform to the specifications/description given in the Purchase Order. The rejection, if any, will be intimated to you in writing within a reasonable time. You will be liable to replace the rejected goods within the stipulated time. Till the replacement is made, the rejected goods shall be lying at your risk, cost and responsibility. If you do not arrange to replace the rejected goods within the period stipulated by us, we may dispose of such goods at your risk and in the manner which we think fit.

5. Liquidated Damages and Recovery of Advance:

The Liquidated Damages and Recovery of advance clause shall govern the accepted delivery schedule of supply. If you fail to deliver any of the item within the time periods(s) specified in the purchase order, MRCMPU shall without prejudice to its other remedies under this purchase order, deduct from the order price as liquidated damages, a sum equivalent to 5% of the value of the delayed items only for each week of delay.

The total amount so deducted shall not exceed 10% of the purchase order value. Once the

maximum is reached the MRCMPU may consider cancellation/termination of purchase order. Any incremental taxes, duties and levies on account of the delay in the execution of the purchase order by you will be to your account.

6. Submission of Bills:

Bills in triplicate under Registered post, stating therein our Purchase order reference along with necessary copies of dispatch documents are to be sent to out-Office. Unless otherwise stated the payment shall be made to you by Crossed Account Payee cheque by according to the terms of payment mentioned in the Purchase Order.

7. Cancellation of Contract:

We shall be free to cancel our order either in part or full, in the case of non-delivery of material with stipulated delivery period or breach of any of the clauses mentioned herein. Consequential losses if any, on account of our order installation done or obtaining supplies from alternative sources besides payment of higher price shall be recovered from you.

8. Sub-Contract:

In the event of awarding sub-contract to any party/parties by you for the manufacture ,you must furnish us details about your sub-contractors, their experience, specialization. The sub-contract can be awarded by you only after obtaining written approval from us. In the event of sub-contract also the primary responsibility rests on you regarding quality, quantity, guarantee of the materials supplied by the sub-contractors.

9. Force Majeure:

The terms and conditions mutually agreed upon shall be subject to Force Majeure Clause. Neither the supplier nor the purchaser be considered in default in performance of his/their obligations hereunder if such performance is prevented or delayed because of hostilities, revolution, civil commotion, strike, epidemic, accident, fire, wind flood, earthquake or because of any law and order proclamation, regulation or ordinance of any Government or of any act of God or any other cause whether of similar of dissimilar beyond the reasonable control of the party affected. Should one or both the parties be prevented from fulfilling his/their contract obligations by a state of force Majeure lasting continuously for a period of three months, the two parties should consult each other regarding the future implementation of the contract/purchase order.

10. Arbitration:

In the event of any dispute in the interpretation of the terms of this agreement/purchase order of difference of opinion between the parties on any point in the purchase order

arising out of or in connection with the agreement/accepted purchase order or with regarding performance of any obligation hereunder by either party, the parties hereto shall use their best efforts to settle such disputes of difference of opinion amicably by mutual negotiations. In case, no agreement is reached, either party may forthwith give to the other, a notice in of the existence of such question, dispute or difference of opinion and the same shall be referred to the adjudication of two arbitrators, one to be nominated by the supplier and the other to be nominated by the purchaser or in case the said arbitrators do not agree the adjudication will be done by an umpire as the case may be which shall be final and binding on the parties under the provisions of the Arbitration Act, 1940 and the rules there under or any statutory modification thereof for the time being in force shall prevail. **The Agreement / Purchase Order, venue of all such arbitration shall be Kozhikode, Kerala. Only.**

Ancillary Unit (i/c)